LODGE BOOKING SOFTWARE

FEATURES OVERVIEW

Reservation Center

Interactive Dashboard

Invoice and Bills

Analytics and Reports

Front Desk Operation

Rooms Rates and Tax

Alert and Notification

System Access Control

WHY OUR LODGE BOOKING SOFTWARE ?

It is cloud based hotel management system offers next-gen capabilities needed by hotels to simplify reservation, improve operating efficiency and maximize revenue. You can efficiently manage daily operations with high quality service, managing booking and reservation trends, room occupancy patterns and help you expedite hotel operations like housekeeping and reporting. The highly flexible, easily takes care of all important hotel operations and is the perfect solution for hotels to manage their day-to-day functions with ease.

FRONT DESK OPERATIONS:

Every hotel operation starts here. It is the first place where receptionist interacts with hotel guest. We offered following features to receptionist or hotel manager to conduct smooth activity on room booking.
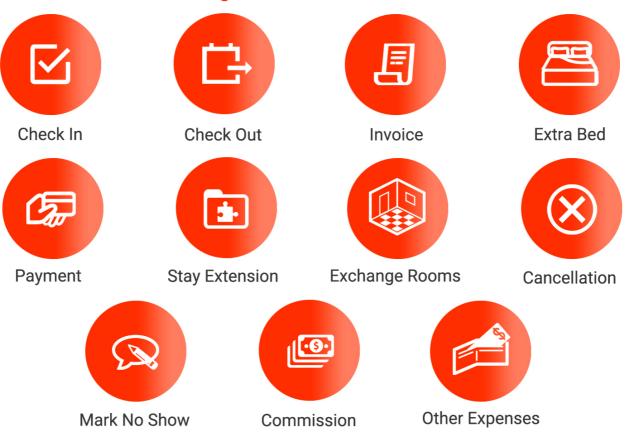
Booking Chart: We have integrated interactive booking chart, where receptionist can easily make reservation or booking on rooms, by clicking on individual dates displayed in the calendar. He can verify room's availability according to dates, he can search for rooms to verify whether rooms are available or blocked on particular period and also he can edit the reservation made about guest. This is the one place where receptionist can easily manage all activity related to rooms and guests.

Single Booking: This module allows receptionist can make direct booking about guest instead of reservation. Here he can add guest billing information, stay information, tag rooms information, guest information and payment collected from guest information.

Group Booking: This module allows receptionist to manage multiple guest stay information under single booking. Here he can add billing information, multiple guest and room stay information and payment collected information. Receptionist can make check in and check out individually for each guest added in the group booking depending on their dates.

View Booking List: All bookings and reservation about guest rooms are managed here. Receptionist can check the room booking status, check in and checkout dates and search about booking.

Sub features of view booking list:

Check In	Check Out	Invoice	Extra Bed

Payment	Stay Extension	Exchange Rooms	Cancellation

Mark No Show	Commission	Other Expenses

ROOM MANAGER:

This module allows receptionist to configure hotel rooms. Here can add room categories eg. Standard, deluxe and luxury rooms, room's numbers, set tax rates, set room price and extra bed prices. He can make room status to "ready" or "not ready" regarding room availability for guest booking.

Reports:

Every application needs analytical reports about business. We have provided with more detailed reports regarding room's reservation, invoice and payment to collect information. Reservation Reports: This primarily focused on booking, stay and room and guest information

● **Departure List:** This module allows receptionist to take a reports of rooms bookings made in checked in status and waiting for check out. He can filter results according to check out dates

● **Checked in List:** This module allows receptionist to take reports of rooms which are not available and presently occupied list of guest information.

● **Checked out List:** this module allows receptionist to take reports of rooms that are checked out, he can filter by from and to dates,

● **Reservation List:** This module allows receptionist to take reports of rooms that are reserved but not booking.

● **Over Stay List:** this module allows receptionist to take reports of rooms that are checked in but checked out dates are expired; here he can verify days exceed depending on check out date.

● **Cancellation List:** this module allows receptionist to take reports of rooms booking cancelled

● **Mark No Show List:** this module allows receptionist to take reports of rooms which are considered as mark no show.

● **Billing Reports:** This primarily focused on guest payment information.

● **Payment Pending:** this module allows receptionist to take reports of booking payment which not cleared by guests. He can take print out of payment pending, clear the payment about booking.

● **Payment Received:** this module allows receptionist to take reports of overall payment received or collected from guest regarding room booking.

Commission Given: This module allows receptionist to take reports of commission given to third party about their guest room referrals.

UTILITY:

This module allows receptionist to add company information and contact information. This will works as label header for invoice of guest room booking or reports.

User and Role management:

User Management is an authentication feature that provides administrators with the ability to identify and control the state of users logged into the network. ... "logout" URL, or by manually logging out the user.

Role management helps you manage authorization, which enables you to specify the resources that users in your application are allowed to access. Role management lets you treat groups of users as a unit by assigning users to roles such as manager, sales, member, and so on. (In Application, you create roles by assigning users to groups such as Administrators, Manager, and Receptionist and so on.)